Form Submitter (First & Last): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Area of Campus Working: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Yearly Permit Information & Pricing**

*Permit Valid August 8, 2022 - August 13, 2023.*

Permits are required at all times, including construction fenced areas. Permits not valid in lots 35 and 36 (near Theta Pond).

Only OSU Parking Services [not Facilities Management] can give permission for non-traditional parking arrangements (reserve spaces/non-legal spaces). To make arrangements, e-mail parking@okstate.edu.

If employee is current OSU student, they are required to also have purchased an OSU student permit. Vendor permits cannot be used for attending classes.

Refunds for yearly permits may be obtained if work is completed prior to the end of April. Please ask staff about current refund prices, as they are prorated.

*We also offer temporary permits issued at the following rates: $4/day, $12/week, $36/month. (non-refundable)*

|  |  |  |  |
| --- | --- | --- | --- |
| August | $268 | February | $163 |
| September | $268 | March | $142 |
| October | $247 | April | $121 |
| November | $226 | May | $100 |
| December | $205 | June | $79 |
| January | $184 | July | $58 |

**Payment Options Include:** Cash, Check, or Credit Card

**The following must be submitted to OSU Parking Services along with this completed form:**

1. Memorandum on Company Letterhead
2. Company’s Federal Tax Identification Number
3. Name of Person(s) Receiving Permit(s)
4. Number of Permits Requested
5. Vehicle Information: Make, Body Style, Color, License Plate Number**\***

**\***If you have a temporary license plate, provide the last 8 of the VIN number instead. Dealer tags are not accepted.

**PERMIT AGREEMENT**

I hereby understand that in the event I am granted a vendor permit by Oklahoma State University, I will use my vendor permit only to conduct business on the campus. I also understand that a vendor permit is non-transferable to another company. They cannot be used by a spouse or dependent. Misuse of this permit may result in a fine and revocation of permit (s). Balance on account must be paid prior to permit being issued.