



You have OPTIONS! - Oklahoma State University's innovative program to encourage alternative transportation to and from OSU. OPTIONS can include Carpooling, riding THE BUS, Park-N-Ride, Biking, and Walking. By participating in OPTIONS you can reduce congestion and parking demand, help clean the air, get some great exercise, and cut down on stress. Please review the Carpool Rules and Consent, Disclaimer, and Release information listed below. Now exercise your OPTIONS! Visit [www.parking.okstate.edu](http://www.parking.okstate.edu).

## **FACULTY/STAFF**

### **CARPOOL PARKING APPLICATION FORM**

Thank you for interest in our OPTIONS Carpool Program

#### **CARPOOL RULES**

- All Carpool participants must be Oklahoma State University Employees. This program is not open to University Students.
- Carpool Parking requires at least two OSU staff/faculty members.
- ***A Carpool Permit allows participants to park in Carpool Parking Permit spaces as well as any Staff or Overflow parking zones.***
- Each Carpool participant will receive 10 one-day scratch-off parking permits to use when not riding with the Carpool. Defacing the one-day permit by scratching off more than one day will render the permit invalid and use of that permit will be subject to a citation. The one-day permits are valid in Staff Parking Zones only. The 10 one-day permits will be pro-rated based on the time the permit is purchased (10 one-day permits will be given with the Carpool permit when purchased in August, 10 in September, 9 in October, 8 in November, 7 in December, 6 in January, 5 in February, 4 in March, 3 in April, 2 in May, 2 in June and 1 in July.)
- Reserved Carpool Parking spaces are available in lots 16, 34 and 43. These reserved spaces are available from 5 a.m. to 10 a.m. Monday through Friday. After 10 a.m. these reserved spaces are available to any faculty or staff vehicle with a proper permit.
- Any parking citations from carpool participants are the responsibility of the owner of the vehicle the citation was issued to.
- Carpool parking participants may not have any other parking permits besides the Carpool Parking permit; the only exception being a handicap permit.
  - If a Carpool Parking participant has a State issued Handicapped permit, they must hang both permits in the car. If the participant parks in a handicapped space, they must display the handicapped permit. If the participant parks in a Carpool space, they must display the Carpool Parking permit.
- A Carpool Parking permit can be displayed in any vehicle within the carpool as long as the registered person is along.
- Abuse of the Carpool Permit by use of those that are not in the Carpool, family members, non faculty or staff, or other not authorized to use the Carpool permit may result in confiscation of the permit and/or disbanding of the Carpool.
- If the group disbands, individual permits can be obtained.

#### **CONSENT, DISCLAIMER, AND RELEASE:**

Oklahoma State University and the Department of Parking and Transit Services assume no responsibility for any errors, omission, delay, damage, and/or injury due to participation in the Carpooling Program.

The undersigned have consented the Oklahoma State University Department of Parking and Transit Services to release his/her name and telephone number to other participants in the Carpool Program in connection with the operation of the Program. Oklahoma State University assumes no liability whatsoever, for the loss or damage to any vehicle and/ or its contents, or for injury to or death of any person, which arises in the course of, in connection with or as a result of the Carpool Program, including, without limitation, vehicle accidents, driving infractions and incidents involving carpool participants.

Oklahoma State University is not responsible for ensuring the quality or licensing of drivers that participate in the Carpool Program, or for ensuring that vehicles of participants are road worthy and properly insured.

By the signature below, I acknowledge receipt of this consent, understanding of the Carpool Rules listed above, disclaimer, and release of liability in order to register and participate in the Department of Parking and Transit Services Carpool Program.

**FACTULTY/ STAFF**  
**CARPOOL PARKING APPLICATION FORM**  
 Thank you for interest in our OPTIONS Carpool Program

<b>Carpooler #</b>	
<b>OSU I.D.#:</b>	Email:
Campus phone:	Campus address:
Local address:	
Home phone:	Model:
<b>VEHICLE LIC#:</b>	Make:
Signature	Color:
By my signature, I acknowledge the Carpool Rules and Consent, Disclaimer, and Release	Processed By:

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OFFICE USE ONLY		
Permit #:	\$	Permit Issue Date:
Effective Date:		Expiry Date: